

INFORMATION ABOUT THE PROCESSING OF PERSONAL DATA

1. The controller of your personal data is CULTURAL AND EDUCATIOAL INSTITUTE BURJA (KULTURNO IZOBRAŽEVALNI ZAVOD BURJA), Ulica XIV. Divizije 10, 3272 Rimske Toplice; tel. nb. 041 577 074; e-mail: info@zavod-burja.si
2. Your personal data are processed for the purpose of implementing different contractual arrangements (employment contract, cooperation agreement and other types of contracts), which are need for the implementation of educational, cultural and other activities of the institute following the purpose and objectives of the organization.
3. The legal basis for the processing of personal data is The General Data Protection Regulation (GDPR) nb. 2016/679 and the performing of the contractual arragments.
4. The following personal data shall be processed:
your name and surname, professional or academic title, gender, VAT number, citizenship, permanent and temporary residence data, education data, employment data and status of an contractor, professional, research or work field, qualification and competence data, and your personal account number .
5. Your personal data shall be stored permanently, with the exception of the personal account number, which shall be stored 5 years after the signing of the contract.
6. In addition to the authorized employees of the Institute, your personal data shall also be available to the person managing accounting and financial statements and representatives of potential funders of national and EU projects and programmes (Ministry of Culture, EU Programmme Managers etc.).
7. Your personal information shall not be transferred to third countries or international organizations.
8. You are entitled to exercise the following rights relating to the processing of your personal data: access to personal data, rectification, erasure, processing restrictions, objection and data transfer.
9. In case you consider that processing of personal data by the Agency violates the General Regulation on the Protection of Personal Data (GDPR) or the national legislation in the field of personal data protection, you can submit your appeal to the supervisory authority in the field of personal data protection, i.e. Informacijski pooblaščenec, Dunajska 22, SI-1000 Ljubljana, telephone: +386 1 230 97 30, email: gp.ip@ip-rs.si.